

Student Complaint / Appeal Form

This form will be applied on the students who want to lodge a complaint or appeal. Complete this form and forward it with all the supporting documents to Innovative Institute of Australia's administration staff or on ceo.innovativeinstitute@gmail.com . Please make sure to read 'Complaints and appeal policy and procedures' before you fill this form. Policy is available on our website.

Student Details:			
Students Name:			
Student I.D.:		Date:	
Course/s Enrolled in:			
Email Address:		Contact Number:	
Address			

Complaint / Appeal Details (please attach supporting evidence)	
Please explain the type of your complaint or appeal including all the details, dates, time and any people who are related to complaint or appeal	
<input type="checkbox"/> Complaint <input type="checkbox"/> Appeal	
Student Name & Signature	Date:



RTO: 45549 CRICOS: 03807C

INNOVATIVE

INSTITUTE OF AUSTRALIA

Please return this completed form to the college. If sending by email, please send to ceo.innovativeinstitute@gmail.com

Office Use Only

Institute's Staff
Signature:

Date:

Comments: