

## Refund Application Form

| STUDENT DETAILS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--|
| Family Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |              |  |
| Given Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |              |  |
| Date of birth                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |              |  |
| Student ID number                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |  |
| Email                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |  |
| Mobile number                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |              |  |
| Living address                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |              |  |
| REFUND DETAILS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |              |  |
| <input type="checkbox"/> Tuition Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Amount (A\$) |  |
| <input type="checkbox"/> Other Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Amount (A\$) |  |
| <p>Please tick to indicate the primary reason you are applying for your specified refund, and elaborate on your circumstances in the space provided below.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |              |  |
| <div style="display: flex; flex-direction: column; gap: 10px;"> <div><input type="checkbox"/> Visa refused before course commencement</div> <div><input type="checkbox"/> The institute is unable to provide the course for which the offer was made</div> <div><input type="checkbox"/> Withdrawal from the course after fees have been paid before commencement</div> <div><input type="checkbox"/> Withdrawal notified and received by IIA on the commencement date or after the semester commences.</div> <div><input type="checkbox"/> Student breach of visa conditions, and suspension or cancellation of enrolment by the IIA</div> <div><input type="checkbox"/> Visa extension refused</div> <div><input type="checkbox"/> Other</div> </div> |              |  |
| IF YOU SELECT “OTHER”, PLEASE PROVIDE MORE DETAILS AS FOLLOWING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |              |  |
| <b>CHOOSE YOUR METHOD TO RECEIVE YOUR REFUND.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |  |

|                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Cheque (Collect from the Institute's Reception)                                                                                                                                                                                                                                                                      |                                                                                                                                            |
| <input type="checkbox"/> Cheque by post                                                                                                                                                                                                                                                                                                       | Payee's full name:<br>Payee address:<br>Payee phone number:                                                                                |
| <input type="checkbox"/> Credit Card                                                                                                                                                                                                                                                                                                          | A refund to a credit card can only be made to the same credit card used to pay the fees.<br><br>Credit Card Number:<br>Credit Card Number: |
| <input type="checkbox"/> Bank Transfer                                                                                                                                                                                                                                                                                                        | Account name:<br>Bank name:<br>Bank address:<br>BSB:<br>Account number:<br>SWIFT Code:                                                     |
| Student declaration                                                                                                                                                                                                                                                                                                                           |                                                                                                                                            |
| I acknowledge that refunds granted in the above circumstances may incur an education agent's fee where applicable. The refund application will be assessed in accordance with the Refunds Policy on the Institute's website. Refund payments (if approved) will be processed using the same method of payment used to pay the fees initially. |                                                                                                                                            |