

REFUND APPLICATION FORM

STUDENT DETAILS		
Family Name		
Given Name		
Date of birth		
Student ID number		
Email		
Mobile number		
Living address		
REFUND DETAILS		
☐ Tuition Fees	Amount (A\$)	
☐ Other Fees	Amount (A\$)	
Please tick to indicate the primary reason you are applying for your specified refund, and elaborate on your circumstances in the space provided below. ☐ Visa refused before course commencement ☐ The institute is unable to provide the course for which the offer was made ☐ Withdrawal from the course after fees have been paid before commencement ☐ Withdrawal notified and received by the Innovative Institute of Australia on the commencement date or after the semester commences. ☐ Student breach of visa conditions, and suspension or cancellation of enrolment by the Innovative Institute of Australia ☐ Visa extension refused ☐ Other		
IF YOU SELECT “OTHER”, PLEASE PROVIDE MORE DETAILS AS FOLLOWING		

CHOOSE YOUR METHOD TO RECEIVE YOUR REFUND	
☐ Cheque (Collect from the Institute's Reception)	
☐ Cheque by post	Payee's full name
	Payee address
	Payee phone number
☐ Credit Card	A refund to a credit card can only be made to the SAME credit card used to pay the fees.
	Credit Card Number
	Credit Card Holder
☐ Bank Transfer	A refund via Bank Transfer can only be made to the SAME account used to pay the fees.
	Account name
	Bank name
	Bank address
	BSB
	Account number
	SWIFT Code
STUDENT DECLARATION	
I acknowledge that refunds granted in the above circumstances may incur an education agent's fee where applicable. The refund application will be assessed in accordance with the Refunds Policy on the Institute's website. Refund payments (if approved) will be processed using the same method of payment used to pay the fees initially.	
HOW TO SUBMIT	
Please send this Form to the Innovative Institute of Australia admin team via admissions@innovative.edu.au.	