



RTO: 45549 CRICOS: 03807C

**INNOVATIVE**  
INSTITUTE OF AUSTRALIA

# BSB80120 GRADUATE DIPLOMA OF MANAGEMENT (LEARNING)

This qualification reflects the role of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development. Individuals in these roles generate and evaluate complex ideas. They also initiate, design and execute major learning and development functions within an organisation. Typically, they would have full responsibility and accountability for the personal output and work of others.

This qualification may apply to leaders and managers in an organisation where learning is used to build organisational capability. The job roles that relate to this qualification may also include RTO Manager and RTO Director.



## COURSE STRUCTURE

Participants need to complete Eight (8) units of competency, within the BSB Package at Advanced Diploma Level. This qualification has:

Core units = 3 Units

Elective units = 5 Units

Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

The duration of this qualification is 66 weeks, excluding 10 weeks term break or 1320Hrs (1060 for training and 260 for supervised Assessment Activities), with a study load of 20Hrs per week.

## ENTRY REQUIREMENTS

### Age Requirements

Students must be of 18 years of age to apply

### Academic Requirements

Successful completion of a three (3) year bachelor's degree from any country or

Completed AQF level 5 (Diploma Level) or higher Qualification in Australia

### English Proficiency

English language: Have a minimum IELTS score of 6.0 with no band below 5.5, or other equivalent test scores

OR

Completed AQF level 5 (Diploma Level) Qualification

OR

Evidence that they have studied in English for at least five years in Australia, Canada, New Zealand, Republic of Ireland, South Africa, United Kingdom or United States of America

OR

Evidence that within two years of their application date, they have successfully completed Certificate IV or higher-level qualification from the Australian Qualifications Framework

OR

For level 1 countries students, they successfully complete the Language, Literacy and Numeracy (LLN) Test administered by Innovative institute of Australia.

## PATHWAYS



### EMPLOYMENT PATHWAY

Students completing BSB80120- Graduate diploma of management (Learning) may enter workplace or continue current roles:

- Head of School/RTO
- Senior Training Manager
- RTO Compliance Manager
- RTO General Manager
- Career Development Manager



### EDUCATIONAL PATHWAY

On completion of BSB80120- Graduate diploma of management (Learning), students may continue their education in master's degree programs offered by Australian Higher Education providers. Students must check with the university admission requirements as per the course you may be interested to enroll.



### EXIT PATHWAY

Students obtaining a competency for all units in this course will be awarded the full qualification BSB80120- Graduate diploma of management (Learning), including certificate and Record of results. Students not obtaining a competent result for all units in this course or leaving the course in middle will receive a **Statement of Attainment**. Indicating the actual number of units, they achieve competency



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# VOLUME OF LEARNING

The AQF volume of learning of an Advanced Diploma is 1200 to 2400 hours or 1 year to 2 years..

Volume of learning may be adjusted depending upon the student cohort. If students have previous relevant experience, the total volume of learning may be reduced.

For this qualification:

- Delivery is face to face classroom based under supervision from a qualified trainer and assessor.
- Practical training and experience would happen in a simulated business environments allowing for training, practice and assessment to occur in an appropriate business environment.
- Students are also required to undertake unsupervised home study.

Face to face and simulated practical Learning-	1060Hrs
Supervised Assessment Activities-	260Hrs
Self-paced/Home Study (homework, assignments, case studies, research,)-	330Hrs
Total Amount of Learning-	1650Hrs

# RPL /CREDIT TRANSFER

Students with prior learning and work experience can apply for RPL. Recognition of prior learning evidence must include some of the following:

- Work experience
- Life experience
- Previous study
- Professional development programs

Students who have completed corresponding units of competency and/or units contained within the packaging rules can apply for Credit Transfer.

If you wish to apply for RPL or Credit Transfer, please notify the Institute at the time of enrolment

# ASSESSMENT METHODS

Assessment methods used for this qualification will provide a range of ways for individuals to demonstrate that they have met the required outcomes including:

- Written Questions and Answers
- Projects
- Role-play
- Case Studies
- Observations

At the beginning of each unit, trainers will outline the assessment tasks that must be completed.

# CAMPUS / DELIVERY SITE

The Institute is very closely located to the heart of the city of Dandenong and its magnificent retail, cultural, dining and business districts.:

**56 Robinson Street Dandenong, VIC 3175,**  
with significant public transport access for surrounding areas. Robinson Street is a busy street and has many small businesses and café's around. This location very close to Dandenong market, Dandenong town center and 700 meters from Metro station.

# UNIT OF COMPTENCIES

## Core units

BSBHRM613	Contribute to the development of learning and development strategies
BSBLDR811	Lead strategic transformation
TAELED803	Implement improved learning practice

## Elective units

BSBST802	Lead strategic planning processes for an organisation
BSBST801	Lead innovative thinking and practice
BSBCRT611	Apply critical thinking for complex problem solving
BSBLDR601	Lead and manage organisational change
BSBOPS601	Develop and implement business plans

# FEE STUUCTURE

**Admission Fees:** (Non-refundable) : \$250

**Material Fees:** (Not restricted to books etc) : \$1250

**Tuition Fees :** \$18500

**Total Course fees :** \$20000

Unless otherwise specified, Total course fees include all the training and assessment as well as required resources and textbooks for students to achieve the qualification or course in which they are enrolling.

Note: Innovative Institute of Australia do not accept any advance fee above \$1500 at any given time.

# LEARNER NEED AND STUDENT SUPPORT

Learner needs will be identified through enrolment form, face to face or over the phone interview, LLN and Pre-training review. It will help to establish the applicant skill and knowledge levels, their current employment and how that relates to the course content and interaction.

Where additional support needs have been identified an Individual Support Plan will be developed which may include:

- Language Literacy Numeracy Support
- Mentoring from trainers
- Additional classes, tutorials, and workshops
- Computer and technology support
- Reasonable adjustment to assessments

Provision of additional support services will be provided where necessary to enable students to participate in the same way as any other person regardless of whether support services have been required.



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